



## Website Privacy Statement

This statement sets forth Calusa Lakes Community Association Privacy Statement for [www.calusalakes.org](http://www.calusalakes.org) and describes the practices that Calusa Lakes Community Association will follow with respect to the privacy of homeowner information retained on its website. From time to time, we may change this Privacy Statement. As we update and improve our service, new features may require modifications to the Privacy Statement.

### **What is personally identifiable information?**

"Personally identifiable information" is information about you, such as name, address, telephone number(s), email address, and user name.

### **How is information collected, used, and disclosed?**

We may request that you voluntarily supply us with information, including your e-mail address, street address, telephone number or other information so that we may enhance your site visit or follow up with you after your visit. Whether you provide any information is entirely up to you. If you have voluntarily provided information, you consented to the collection and use of your personally identifiable information as described in this Privacy Statement. We do not sell or rent personal information collected to anyone. Also, Calusa Lakes Community Association may provide aggregate statistics about visitors to its website, such as volume, traffic patterns, and related site information, but these statistics will not include any personally identifiable information. Calusa Lakes Community Association may also disclose information in special cases when we have a good faith belief that such action is necessary to: (a) conform to legal requirements or comply with legal process; (b) protect and defend our rights or property; (c) enforce the Web site Terms and Conditions of Use; or (d) act to protect the interests of our homeowners and their household members living with them.

### **What are cookies and how are they used?**

Cookies were designed to help a web site operator determine that a particular user had visited the site previously and thus save and remember any preferences that may have been set while the user was browsing the site. Cookies are small strings of text that web sites can send to your browser. Cookies cannot retrieve any other data from your hard drive or obtain your e-mail address. If you are simply browsing a Calusa Lakes Community Association informational site, a cookie may be used to identify your browser as one that has visited the site before.

### **What are your choices regarding collection, use, and distribution of your information?**

If you have voluntarily provided information, you consented to the collection and use of your personally identifiable information as described in this Privacy Statement. If, in connection with your use of a particular service, we ask to use your data in a way not described in this Privacy Statement and you do not wish to permit that use, you can choose not to use the particular service.

If you have voluntarily provided personally identifiable information, CLCA and sub-association boards may, from time to time, send you mail or e-mail. If you do not want to receive electronic mailings, please contact us at [webadmin@calusalakes.org](mailto:webadmin@calusalakes.org).

### **How can you correct, access, and update your information?**

You may view and edit your personally identifiable information at any time by contacting us or accessing My Account information provided on the web site.

### **How do we protect your information?**

We exercise great care to protect your personally identifiable information. This includes, among other things,

using industry standard techniques such as firewalls, encryption, intrusion detection and site monitoring. Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure. As a result, while we strive to protect your personally identifiable information, we cannot ensure or warrant the security of any information you transmit to us or receive from us. This is especially true for information you transmit to us via e-mail. We have no way of protecting that information until it reaches us. Once we receive your transmission, we make our best effort to ensure its security on our servers.

Internally, we will restrict access to your personally identifiable information to Board of Directors, selected Communication Committee members, and Property Management staff who need access to the information in order to carry out their duties as authorized by the CLCA Board. These resident volunteers and employees are limited in number, and are committed to our privacy policies.

### **How can you help protect your information?**

If you are using a Calusa Lakes Community Association web site for which you registered and chose a password, we recommend that you do not divulge your password to anyone. We will never ask you for your password in an unsolicited phone call or in an unsolicited e-mail. Also remember to sign out of the registered site and close your browser window when you have finished your work. This is to ensure that others cannot access your personal information and correspondence if others have access to your computer.

### **Other sites**

Calusa Lakes Community Association website may contain links to other sites, including those of our Property Management firm, Sarasota County, University of Florida Extension Services, and other pertinent information resources. While we seek to link only to sites that share our high standards and respect for privacy, we are not responsible for the privacy practices employed by other sites.

### **Terms and conditions**

Under no circumstances shall Calusa Lakes Community Association be liable for any damages suffered by you, including any incidental, special or consequential damages (including, without limitation, any lost profits or damages for business interruption, loss of information, programs or other data) that result from access to, use of, or inability to use this site or due to any breach of security associated with the transmission of information through the internet, even if Calusa Lakes Community Association was advised of the possibility of such damages.

### **Privacy**

Protecting the privacy of our homeowners and users of our website is important to Calusa Lakes Community Association. The Calusa Lakes Community Association Privacy Statement describes how we use and protect information you provide to us.

Use of the online directory and the printed directory is intended only for the members of the association. Commercial use of resident information is prohibited. CLCA provides directory information and website access to selected property management representatives to facilitate services provided under contract to the association. CLCA and its property management representatives do not release resident information to third parties. Only in the event of an emergency or local disaster, resident information may be released to local Emergency Management authorities.

### **Transmission of personal data**

Each homeowner acknowledges and agrees that by providing Calusa Lakes Community Association with any personal information, they consent to the transmission of such personal user information over international borders as necessary for processing in accordance with Calusa Lakes Community Association standard business practices and the Calusa Lakes Community Association Web Site Privacy Statement.